

**ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
January 11, 2017**

St. Landry Parish Tourist Commission Met on Wednesday, January 11, 2017 at 5:30PM, in Sunset at the Café Josephine's.

<u>Present</u>	<u>Not Present</u>	<u>Guest Present</u>
Tommy Dejean	Wil Giron (Meeting Conflict)	Bill Rodier, SLED
Mary Doucet	Ginger Lecompte (Excused)	
Yvonne Normand		
Kelly Pitre		
John Slaughter		
Celeste Gomez*		
Caitlin Bussey*		
Sarah Wise*		

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>Call to Order</u>	Secretary Mary Doucet called the January meeting to order.	The minutes for the December meeting were accepted as presented.	Concluded.
<u>Financial Report</u> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of November totaled \$49,351.74. Current balance in the General Fund, following payment of bills is \$135,284.66. To date expenses paid due to flood total \$58,391.05  It was suggested that interest rates be researched.  Washington State Bank Account balance stands at \$271,966.56.  Current balance \$1,000,000.00.	Yvonne Normand made the motion to pay the bills. Tommy Dejean seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<u>Unfinished Business</u> SLP Visitor Center Repairs	New HVAC installed Jan. 11 & 12 on rack and breaker boxes elevated. All grasses have been pruned; Waiting on contractor.	No Action Needed.	Concluded.
Visitor Center Sign Update	Still under consideration.		Pending.
Exterior Paint Job	Still under consideration.		Pending.
Hotel Motel Occupancy Tax	Steps being taken to rewrite legislation that dictates who and how appointments are made to Sales & Use Tax Commission.		Pending.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>New Business</u> Election of Officers	Current slate: Ginger Lecompte – President Wil Giron – Vice President Mary Doucet – Secretary Tommy Dejean – Treasurer	Motion made by Yvonne Normand to retain current officers for another year. Seconded by Kelly Pitre.	Concluded.
Recap of 2016	Tabled until February meeting.	No Action Needed.	Pending.
Goals for 2017	Tabled until February meeting.	No Action Needed.	Pending.
<u>Grant Application</u> None for Consideration.			
<u>Staff Reports</u> Celeste Gomez Executive Director	<ul style="list-style-type: none"> <li>Full report provided.</li> </ul>		
Caitlin Bussey Communications Manager	<ul style="list-style-type: none"> <li>Report provided.</li> </ul>		
Sarah Wise Marketing Director	<ul style="list-style-type: none"> <li>Report provided.</li> </ul>		
<u>Guest Reports</u> Bill Rodier - SLED	<ul style="list-style-type: none"> <li>Update on SLED activities given by Bill Rodier.</li> </ul>		
<u>Announcements</u>	Jan. 16 – Office closed for Martin Luther King Observance Jan. 18 – SLPG Monthly Meeting – Public Hearing for St. Luke Hospital Jan. 19 –SLPTC Tourism Industry Meeting – Le Vieux Village 9am Jan. 24 – LOT/LEDA – Encore Meeting – 10am at LEDA Jan. 26 – LTPA Annual Membership Meeting & Luncheon - Natchitoches		
<u>Meeting Adjourned</u>	Next Meeting <u>Wednesday February 8, 2017 at TBD at 5:30PM</u>	Yvonne Normand moved that with no further business to discuss, the meeting be adjourned. Seconded by John Slaughter. Unanimously approved	Concluded.

**ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
February 8, 2017**

St. Landry Parish Tourist Commission Met on Wednesday, February 8, 2017 at 5:30PM, in Opelousas at the St. Landry Economic Development.

<u>Present</u>	<u>Not Present</u>	<u>Guest Present</u>
Tommy Dejean	Ginger Lecompte (Excused)	
Mary Doucet	Kelly Pitre (Excused)	
Yvonne Normand	John Slaughter	
Celeste Gomez*		
Caitlin Bussey*		
Sarah Wise*		

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>Call to Order</u>	Vice Chair Wil Giron called the February meeting to order.	The minutes for the January meeting were accepted as presented.	Concluded.
<u>Financial Report</u> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	<p>Parish Occupancy tax for the month of December totaled \$26,242.20. Total taxes collected for 2016 equaled \$426,775.27, a slight increase from 2015.</p> <p>Current balance in the General Fund, following payment of bills is \$397,611.59. Balance includes deposit of funds received from flood insurance claim.</p> <p>To date expenses paid due to flood total \$58,516.05</p> <p>Washington State Bank Account balance stands at \$169,580.28. Decrease from January due to bond payment due on March 1 for \$124,107.50 This is payment 15 of 30.</p> <p>Current balance \$905,000.00</p>	<p>Yvonne Normand made the motion to pay the bills. Tommy Dejean seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)</p> <p>*Note – Public comment was called for and none was heard.</p>	Concluded.
<u>Unfinished Business</u> 2016 Recap & 2017Goals	A ten-page report detailing accomplishments from 2016 was presented by Caitlin Bussey, Communications Manager. Digital versions will be shared with industry partners. Sarah Wise, Marketing Director, highlighted the 2017 Marketing Plan.	No Action Needed.	Concluded.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
SLP Visitor Center Repairs	Overview of projected costs for repairs was provided. Money from flood insurance claim had been received and deposited. Repair work began on Feb. 6, 2017. Completion date will be determined once painters schedule is factored in.	No Action Needed.	Ongoing.
Visitor Center Sign Update	Still under consideration.		Pending.
Exterior Paint Job	Still under consideration.		Pending.
Hotel Motel Occupancy Tax	Meeting to be held on Thursday February 9 at 4pm. Change in legislation dictating makeup of Sales and Use Tax Commission to be proposed.		Pending.
<b><u>New Business</u></b> Magnetic Logo Name badges	Commissioners were presented with newly designed Name badges.	No action needed.	Concluded.
<b><u>Grant Application</u></b> None for Consideration.			
<b><u>Staff Reports</u></b> Celeste Gomez Executive Director	<ul style="list-style-type: none"> <li>• Full report provided.</li> </ul>		
Caitlin Bussey Communications Manager	<ul style="list-style-type: none"> <li>• Report provided.</li> </ul>		
Sarah Wise Marketing Director	<ul style="list-style-type: none"> <li>• Report provided.</li> </ul>		
<b><u>Announcements</u></b>	<p>Feb. 9 – St Landry Sales &amp; Use Tax Commission Meeting – 4pm Port Barre Town Hall</p> <p>Feb. 15 – SLP Government Monthly Meeting – 6pm</p> <p>Feb. 16 - SLPTC Tourism Industry Meeting – Les Deux Mondes 9am</p> <p>Feb. 24-28 – Parish wide Mardi Gras events</p>		
<b><u>Meeting Adjourned</u></b>	<b>Next Meeting <u>Wednesday March 8, 2017</u> at <u>SLED</u> at <u>5:30PM</u></b>	Tommy Dejean moved that with no further business to discuss, the meeting be adjourned. Seconded by Mary Doucet. Unanimously approved	Concluded.

**ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
March 8, 2017**

St. Landry Parish Tourist Commission Met on Wednesday, March 8, 2017 at 5:30PM, in Opelousas at the St. Landry Economic Development.

<u>Present</u>	<u>Not Present</u>	<u>Guest Present</u>
Mary Doucet	Tommy Dejean (Excused)	Chief Nolan Gobert & Mrs., Amy Cormier
Ginger Lecompte	Kelly Pitre (Excused)	
Yvonne Normand		
John Slaughter		
Celeste Gomez*		
Caitlin Bussey*		
Sarah Wise*		

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Call to Order</u></b>	Chairman Ginger Lecompte called the March meeting to order.	The minutes for the February meeting were accepted as presented.  Mary moved that Grant be considered first on the agenda. John seconded.	Concluded.
<b><u>Financial Report</u></b> General Fund  St. Landry Parish Special Projects Account Visitor Center Debt Service	Parish Occupancy tax for the month of January totaled \$25,034.99.  Current balance in the General Fund, following payment of bills is \$311,265.91.  To date expenses paid due to flood total \$133,775.05  Washington State Bank Account balance stands at \$169,602.33. Current balance \$905,000.00	Yvonne Normand made the motion to pay the bills. John Slaughter seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<b><u>Unfinished Business</u></b> SLP Visitor Center Repairs	Completion date set for April 15, 2017. Will research additional options – drainage district. Received quote to lift structure.	No Action Needed.	Ongoing.
Visitor Center Sign Update	Still under consideration.		Pending.
Exterior Paint Job	Still under consideration.		Pending.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
Hotel Motel Occupancy Tax	Attempting to meet with Financial Director & Superintendent Jenkins		Pending.
<b><u>New Business</u></b> Promotional Video	Next major project will be creation of video to be used in various applications as needed.	No action needed.	Concluded.
<b><u>Grant Application</u></b> Attakapas Opelousas Prairie Tribe Festival – July 29.	Chief Nolan Gobert and daughter Amy Cormier presented request for advertising dollars for the 2017 Festival.	Moved by Mary Doucet to award the Attakapas Opelousas Prairie Tribe Festival \$1000. Seconded by John Slaughter.	Concluded.
<b><u>Staff Reports</u></b> Celeste Gomez Executive Director	<ul style="list-style-type: none"> <li>• Full report provided.</li> </ul>		
Caitlin Bussey Communications Manager	<ul style="list-style-type: none"> <li>• Report provided.</li> </ul>		
Sarah Wise Marketing Director	<ul style="list-style-type: none"> <li>• Report provided.</li> </ul>		
<b><u>Announcements</u></b>	<p>March 5 – Here’s the Beef – Yambilee Grounds  March 15– SLP Government Monthly Meeting -6pm  March 16 – Tourism Networking Meeting – Washington 9am  March 18 – Exit 11 Yard Sale – Sunset &amp; Grand Coteau  March 20 – Washington Tour of Homes  March 26 – Crawfish Etouffee Cookoff – Eunice</p>		
<b><u>Meeting Adjourned</u></b>	<b>Next Meeting <u>Wednesday April 12, 2017</u> at <u>SLED</u> at <u>5:30PM</u></b>	Yvonne Normand moved that with no further business to discuss, the meeting be adjourned. Seconded by John Slaughter. Unanimously approved.	Concluded.

**ST. LANDRY PARISH TOURIST COMMISSION**

**MONTHLY MINUTES**

**April 12, 2017**

St. Landry Parish Tourist Commission Meeting was held on Wednesday, April 12, 2017 at 5:30PM, in Opelousas at the City of Opelousas Tourism Board Room.

<u>Present</u>	<u>Not Present</u>	<u>Guest Present</u>
Mary Doucet	Tommy Dejean	
Wil Giron		
Ginger Lecompte		
Yvonne Normand		
Kelly Pitre		
John Slaughter		
Celeste Gomez*		
Caitlin Bussey*		
Sarah Wise*		

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>RECOMMENDATIONS / ACTIONS</b>	<b>FOLLOW-UP</b>
<b><u>Call to Order</u></b>	Chairman Ginger Lecompte called the April meeting to order.	The minutes for the March monthly meeting were accepted as presented.	Concluded.
<b><u>Financial Report</u></b> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of February totaled \$31428.70. Current balance in the General Fund, following payment of bills, \$207,420.41.  Washington State Bank Account balance stands at \$169,617.08  Current balance \$950,000.00. Next payment due September 1, 2017.	A motion was made by Wil Giron to pay the bills. Yvonne Normand seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<b><u>Unfinished Business</u></b> Flood Repair Update	Progress continues on repairs of Visitor Center. Refinishing of wood floor set for end of April with move in process starting May 1. Payment #1 to Complete Design reviewed.	No Action Needed.	Ongoing.
Hotel Motel Occupancy Tax Collection	Still waiting on return call from SLP School Board Finance Director to schedule meeting to discuss collection process.	No Action Taken	Pending.
Exterior Paint on Center	A more recent quote to wash and paint exterior of Center was submitted. Will check back with previous bids to verify bids still valid.	No Action Needed.	Pending.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<p><b><u>New Business</u></b></p> <p><b><u>Annual Ethics Financial Disclosure due May 15</u></b></p>	<p>Commissioners were reminded of the annual Financial Disclosure report that will be due May 15, 2017. Celeste will provide link t form.</p>	<p>No Action Needed.</p>	<p>Concluded.</p>
<p><b><u>Grant Application</u></b></p> <p>None for consideration</p>	<p>Did discuss the submittal for a parade which was determined not to be eligible. However, in house promotion is being done.</p>	<p>No Action Needed.</p>	<p>Concluded.</p>
<p><b><u>Staff Reports</u></b></p> <p>Celeste Gomez Executive Director</p>	<p>Full report provided. Additional topic - Legislative bills of concern were presented to Commissioners.</p>		
<p>Caitlin Bussey Communications Manager</p>	<p>Full report provided.</p>		
<p>Sarah Wise Marketing Director</p>	<p>Full report provided</p>		
<p><b><u>Announcements</u></b></p>	<p>April 17-21 – Semaine De la Francophonie – Tourism Day – April 17  April 19-23 – Cycle Zydeco – Arnaudville, Grand Coteau, Sunset, Port Barre, Opelousas (overnight)  April 21 – Music &amp; Market kick off  April 21-23 – 13<sup>th</sup> Annual Le feu et l’Eau (Fire &amp; Water) Rural Arts Celebration - Arnaudville  April 28-30 – 32<sup>nd</sup> Annual Etouffee Festival - Arnaudville  May 6- 21<sup>st</sup> Annual Celebration of Herbs &amp; Gardens – Sunset</p>		
<p><b><u>Meeting Adjourned</u></b></p>	<p><b>Next regularly Meeting <u>Wednesday May 10, 2017</u> at <u>SLPTC Visitor Information Center</u> at 5:30PM</b></p>	<p>Wil Giron moved that with no further business to discuss, the meeting be adjourned. Seconded by Mary Doucet. Unanimously approved</p>	<p>Concluded.</p>



ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
May 10, 2017

St. Landry Parish Tourist Commission met on Wednesday, May 10, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

Present

Tommy Dejean  
Mary Doucet  
Wil Giron  
Yvonne Normand  
Kelly Pitre  
John Slaughter  
Celeste Gomez\*  
Sarah Wise\*  
Caitlin Bussey\*

Not Present

Ginger Lecompte (conflict)

Guest Present

Claudette Simon & Marvel Guillory, Exit 11 Yard Sale  
Sharon Green, St. Landry Cemetery Tour

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>Call to Order</u>	Vice Chairman Wil Giron called the May meeting to order.  Moved to entertain the Grant Applications first.	The minutes for the April monthly meeting were accepted as presented.  Approved unanimously.	Concluded.  Concluded.
<u>Financial Report</u>  General Fund   St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of March totaled \$34,928.70. The amount entered in QB for Occupancy tax, Parish fee and Salary were incorrect, as February amounts were used. The corrected current balance in the General Fund, following payment of bills, should be \$194,052.69.  Washington State Bank Account balance stands at \$169,617.08. Next note due in September.  Current balance \$905,000.00.  2016 Audit Documents were also signed by officers.	A motion was made by Kelly Pitre to accept the financial report with adjustments and to pay the bills. Yvonne Normand seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<u>Unfinished Business</u>  Hotel/Motel Tax Collection	Celeste Gomez met with Superintendent Perkins, Finance director Tress Miller, SLP President Bill Fontenot and SLED Director Bill Rodier on May 1. Further research will be conducted and data collected to determine next step in transferring Hotel/Motel Occupancy Tax collection duties to SLP Sales Tax Office.	No Action Needed.	Pending.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
Exterior Paint/Sign for Visitor Center	Bids are again being secured for the cleaning and painting of the exterior surfaces of the Visitor Center.	No Action Needed.	Pending.
<b><u>New Business</u></b> Return to Visitor Center	Staff moved back into Center on May 4 with only repairs left are installation of new desk and cabinets in lobby area and interior doors. <u>To date</u> \$251,125.38 has been spent on building and content due to flooding, with \$291,904.66 received from insurance.	No Action Needed.	Pending.
<b><u>Grant Application</u></b> Exit 11 Yard Sale – Sept. 16, 2017	Committee members Claudette Simon and Marvel Guidry presented grant application on behalf of Exit 11 Yard Sale set for Sept. 16, 2017 from Grand Coteau to Sunset. To date \$8400 has been granted to the Exit 11 Yard Sales. It was noted that the required Final Report and Event Surveys for the Spring Sale were returned late and a Lead Report was not received.	It was moved by Mary Doucet and seconded by Yvonne Normand that \$1000 be awarded for advertising the September 16, 2017 Exit 11 Yard Sale.	Concluded.
St. Landry Cemetery Tour	Committee member Sharon Green presented grant request for the upcoming St. Landry Cemetery Tour on October 14, 15, 21 & 22, 2017. Required Reports were returned after deadline set by Advertising Grant Guidelines.	Kelly Pitre moved that the 2017 St. Landry Cemetery Tours be awarded \$800 for adverting. Motion was seconded by Mary Doucet. Commissioner Yvonne Normand recused herself from voting.	Pending.
Festival de la Grande Eglise	Presenter requested that grant be entertained at the June meeting.	No Action Taken.	Pending.
<b><u>Staff Reports</u></b> Sarah Wise Marketing Director	Complete report provided in packets. She did elaborate on upcoming Influencer Campaign that will focus on the Great Outdoors.		Concluded.
Caitlin Bussey Communications Manager	Complete report provided in packets. Highlights included Cycle Zydeco with over 450 cyclists, Tourism Industry Luncheon at EVD, LOT Article – 2 <sup>nd</sup> most popular that month; Decentralized Arts Funding Grant application being prepared, Social Media Boot Camp and Website integration.		Concluded.
Celeste Gomez Executive Director	Report provided prior to meeting and in packets. Return to Center was high priority; Session requiring a great deal of advocate work with tourism dollars in jeopardy.		
<b><u>Meeting Adjourned</u></b>	<b><u>Next Meeting Wednesday June 14, 2017 at Visitor Information Center at 5:30PM</u></b>	Yvonne Normand moved that with no further business to discuss, the meeting be adjourned. Seconded by Kelly Pitre. Unanimously approved.	Concluded.

ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
June 14, 2017

St. Landry Parish Tourist Commission met on Wednesday, June 14, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

Present

Mary Doucet  
Wil Giron  
Ginger Lecompte  
Yvonne Normand  
Kelly Pitre  
John Slaughter  
Celeste Gomez\*  
Sarah Wise\*  
Caitlin Bussey\*

Not Present

Tommy Dejean

Guest Present

Dwayne Joubert, Grand Eglise Festival  
Janice & Bob Fox, Grand Coteau Cultural Foundation  
Darrell Bourque, Amede Ardoin Project  
Bill Rodier, SLED

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>Call to Order</u>	Chairman Ginger Lecompte called the June meeting to order.  Moved to entertain the Grant Applications first.	The minutes for the May monthly meeting were accepted as presented.  Approved unanimously.	Concluded.  Concluded.
<u>Financial Report</u> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of April totaled \$34,052.68. The current balance in the General Fund, following payment of bills, is \$184,290.65.  Washington State Bank Account balance stands at \$169,645.43. Next note due in September \$26,875.00.  Current balance \$905,000.00.	A motion was made by Wil Giron to accept the financial report with adjustments and to pay the bills. Mary Doucet seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<u>Unfinished Business</u> Hotel/Motel Tax Collection	Legislation reorganizing the SLP Sales & Use Tax Commission members passed during recent session. Changes now show appointments from the following: SLP Sheriff, SLED, City of Opelousas, City of Eunice, SLP School Board, SLP Solid Waste, SLP Municipal Assoc. for a total of 7 members.  Email received from SLPSB June 1 – research ongoing.	No Action Needed.	Pending.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
Exterior Paint/Sign for Visitor Center	Waiting for one more bid to clean and paint the exterior surfaces of the Visitor Center.	No Action Needed.	Pending.
<b><u>New Business</u></b> Amede Ardoin Project	Darrell Bourque, co-chair of the Amede Ardoin Project, explained that its purpose is to create a public memorial for Amede who was one of the earliest to record Creole music in the 20s and 30s. Currently a statue in his image is being considered, as well as a location. 2017 will be the 75 <sup>th</sup> anniversary of his death. Funds have been raised and are being managed by the Baton Rouge Area Foundation for the time being. Amede called Eunice home and played with Cajun musician Dennis McGee and many others.	No Action Needed.	Pending.
<b><u>Grant Application</u></b> Festival de la Grande Eglise	Dwayne Joubert presented on behalf of the Festival de la Grande Eglise set for October 7. The Event raises funds that go to restoring graves sites. Partial budget reflected with many In-Kind services.	It was moved by Kelly Pitre and seconded by John Slaughter to award \$750 for advertising the October 7, 2017 Festival de la Grande Eglise. Commissioner Yvonne Normand abstained from voting.	Concluded.
Grand Noel -	Janice Fox, representing the Grand Coteau Cultural Foundation, organizers for Grand Noel, requested \$2000 for the Nov. 25, 2017 event. Estimated that 5000 attended in 2016.	Wil Giron moved that the 2017 Grand Noel be awarded \$1000 for adverting. Motion was seconded by Yvonne Normand.	Concluded.
Sweet Dough Pie Festival	Janice Fox with GCCF presented request for \$2500 for the 2017 Sweet Dough Pie Festival set for October 28, 2017. Estimated attendance in 2016 totaled 4000. Total for budget not given.	Moved by Mary Doucet to award Sweet Dough Pie Festival \$2000 with a second by Yvonne Normand.	Concluded.
<b><u>Reports of Interest</u></b> Bill Rodier - SLED	SB 250 passed during session and with the Governor's signature, the Opelousas Downtown Development District with have new boundaries and governance and the authority to develop economic districts. SLP School Board has hired a Communications Director		

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Staff Reports</u></b> Sarah Wise Marketing Director	Complete report provided in packets. Advertising Grant Application will undergo revisions, along with Event Survey & Final Report. Also discussed how often to hear Grants. Will review new forms in July.		Concluded.
Caitlin Bussey Communications Manager	Complete report provided in packets. DAF (Division of the Arts Funding) Grant submitted on behalf of Commission for art exhibit to replace multitouch table. Gathering quotes for website migration.		Concluded.
Celeste Gomez Executive Director	Report provided prior to meeting and in packets. Lt. Governor will host Rural Roundtable to discuss Scenic Byway Program with August 8 meeting here at Visitor Center. Focus on upcoming historical dates – 2020 – Opelousas and Washington Tricentennials.		
<b><u>Meeting Adjourned</u></b>	<b><u>Next Meeting Wednesday July 12, 2017 at Visitor Information Center at 5:30PM</u></b>	Mary Doucet moved that with no further business to discuss, the meeting be adjourned. Seconded by Yvonne Normand. Unanimously approved.	Concluded.

ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
July 12, 2017

St. Landry Parish Tourist Commission met on Wednesday, July 12, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

Present

Mary Doucet  
Wil Giron  
Ginger Lecompte  
Kelly Pitre  
Celeste Gomez\*  
Sarah Wise\*  
Caitlin Bussey

Not Present

Tommy Dejean  
Yvonne Normand  
John Slaughter

Guest Present

Patrice Melnick, Bruce Cohen, Barbie Hedge – Festival of Words  
Cathy Comeaux, Port Barre Cracklin Festival  
Darrell Bourque, Amede Ardoin Project

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Call to Order</u></b>	Chairman Ginger Lecompte called the July meeting to order. Moved to entertain the Grant Applications first.	The minutes for the June monthly meeting were accepted as presented.  Approved unanimously.	Concluded.  Concluded.
<b><u>Financial Report</u></b> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of May totaled \$38,116.75. A \$26,290.76 payment from GOHSEP was also deposited. The current balance in the General Fund, following payment of bills, is \$225,093.43  Washington State Bank Account balance stands at \$169,659.37. Next note due in September \$26,875.00.  Current balance \$905,000.00.	A motion was made by Wil Giron to accept the financial report with adjustments and to pay the bills. Kelly Pitre seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<b><u>Unfinished Business</u></b> Amede Ardoin Project	The commemorative public art project has made great strides since first presented last month. Darrell Bourque, co-chair, announced that Russell Whiting, a Louisiana steel sculptor, has been secured for the project. Darrell also asked that with the permission of the Tourist Commission, the Visitor Center be considered as the site for the statue. Mr. Whiting has visited the Center and has provided three proposed renderings to the Committee for comment. Partial funding for the project has been collected and the Tourist Commission was asked to consider contributing.	It was moved by Mary Doucet and seconded by Kelly Pitre that the St. Landry Parish Tourist Commission pledge \$15,000 toward the Amede Ardoin Project. Unanimously approved.	Ongoing.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Unfinished Business</u></b> Advertising Grant Forms	Examples of revised documents were presented. workshops will also be conducted throughout the year by staff to explain the new process and to ensure that applicants take advantage of all of the services offered by the Commission.	No Action Needed.	Concluded.
Hotel/Motel Tax Collection	Nothing new to report. Still waiting on SLP School Board.	No Action Needed.	Pending.
Visitor Center Sign Update/Exterior Paint	Third bid has been secured to clean and paint exterior of Center. Precision Paint & Drywall has us scheduled.	No Action Needed. Sign Project now revised.	Ongoing.
<b><u>New Business</u></b> Lucius Fontenot Photography	Local photographer, Lucius Fontenot, has been retained to provide images to further populate our photo library. A list of events was assigned and They will be used by the Commission staff when promoting St. Landry Parish.	No Action Needed.	Concluded.
<b><u>Grant Application</u></b> Festival of Words	Patrice Melnick, Bruce Cohen and Barbie Hedge, all members of the board for Festival of Words presented a request for funds to advertise the 10 <sup>th</sup> annual event. Set for November 3&4, the schedule includes various performances including its popular, Drive by Poetry.	It was moved by Wil Giron and seconded by Mary Doucet to award \$1000 for advertising the 10 <sup>th</sup> Annual Festival of Words.	Concluded.
Port Barre Cracklin Festival	Loins Club member, Cathy Comeaux, presented request of the 32 <sup>nd</sup> Annual Cracklin Festival scheduled for Nov. 9-12, 2017. Past applications were discussed and the fact that required components were not received. The have hired someone to do the festival website.	Wil Giron moved that the 32 <sup>nd</sup> Annual Cracklin Festival be awarded \$1750 for advertizing. Motion was seconded by Kelly Pitre.	Concluded.
<b><u>Staff Reports</u></b> Sarah Wise Marketing Director	Complete report provided in packets. All Grant Forms have been amended and finalized for review; Grand Coteau brochure reprint with revisions; French recipe cards revised and produced; CMP final report completed.		Concluded.
Caitlin Bussey Communications Manager	Complete report provided in packets. Secured proposals for website migration; Created and produced a French itinerary piece for Canada Sales Mission; Finalized proposal and contract for Photography services		Concluded.
Celeste Gomez Executive Director	Report provided in packets. Preparations underway for Canada Sales Mission with Lt. Governor to Quebec and Montreal. Will also attend the Francophone/Francophile Cities Network Conference. Arnaudville, Opelousas & Eunice are members.		
<b><u>Meeting Adjourned</u></b>	<b><u>Next Meeting Wednesday August 9, 2017 at Visitor Information Center at 5:30PM</u></b>	Mary Doucet moved that with no further business to discuss, the meeting be adjourned. Seconded by Wil Giron. Unanimously approved.	Concluded.

ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
August 9, 2017

St. Landry Parish Tourist Commission met on Wednesday, August 9, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

<u>Present</u>	<u>Not Present</u>	<u>Guest Present</u>
Mary Doucet	Tommy Dejean (resigned)	Brandy Ledet, SLED
Wil Giron	Ginger Lecompte	
Yvonne Normand	John Slaughter	
Kelly Pitre		
Celeste Gomez*		
Sarah Wise*		
Caitlin Bussey		

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Call to Order</u></b>	Vice Chairman Wil Giron called the August meeting to order.	The minutes for the July monthly meeting were accepted as presented.  Approved unanimously.	Concluded.  Concluded.
<b><u>Financial Report</u></b> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of June totaled \$36,397. The current balance in the General Fund, following payment of bills, is \$230,799.80.  Washington State Bank Account balance stands at \$142,798.78. Reflecting a bond payment due September 1 for \$26,875.00.  Current balance \$905,000.00.	A motion was made by Kelly Pitre to accept the financial report and to pay the bills. Mary Doucet seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<b><u>Unfinished Business</u></b> Amede Ardoin Project	Progress report was given. Commissioners ask that the concrete base be increased to 2ftx2ft and who will be responsible for the interpretive panel?	No Actions Needed.	Ongoing.
Grand Coteau Ext. Billboard	Mockup of logo sign to be added to existing billboard was presented for comment. White background was selected and reduction in size was authorized.	It was moved by Yvonne Normand to move forward with the addition of the SLPTC logo to the billboard located on I49 @ Exit 11. Seconded by Kelly Pitre.	Concluded.



TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
Hotel/Motel Tax Collection	Still waiting on SLP School Board. The proposed ordinance for the expanded EDD was discussed. Existing 10.75% + 4% H/M + 2% H/M city + 1% proposed sales tax = 17.75%	No Action Needed.	Pending.
Exterior Paint/Visitor Center Sign Update	Painting is next.	No Action Needed.	Ongoing.
<b>New Business</b> St. Landry Parish TC Tourism Plan	Commissioners agreed to work on an overall Strategic Plan to include input from stakeholders	No Action Needed.	Ongoing.
<b><u>Grant Application</u></b>  None for consideration			
<b><u>Staff Reports</u></b> Sarah Wise Marketing Director	Complete report provided in packets. First Grant Workshop to be held on August 14.		
Caitlin Bussey Communications Manager	Complete report provided in packets. Grant Score Sheet presented. Website migration is ongoing. DAF Grant review.		
Celeste Gomez Executive Director	Report provided in packets. Sales Mission to Canada reported, Eucharistic Procession receiving great media. Staff attending annual Lt. Gov. Tourism Summit Aug. 22-24		
<b><u>Meeting Adjourned</u></b>	<b><u>Next Meeting Wednesday September 13, 2017 at Visitor Information Center at 5:30PM</u></b>	Yvonne Normand moved that with no further business to discuss, the meeting be adjourned. Seconded by Kelly Pitre. Unanimously approved.	Concluded.

ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
September 13, 2017

St. Landry Parish Tourist Commission met on Wednesday, September 13, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

Present

Mary Doucet  
Wil Giron  
Suzanne LaHaye  
Ginger Lecompte  
Yvonne Normand  
Kelly Pitre  
Celeste Gomez\*  
Sarah Wise\*  
Caitlin Bussey\*

Not Present

John Slaughter

Guest Present

Shelby Santiago (CASA)

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>Call to Order</u>	Chairman Ginger Lecompte called the September meeting to order.	The minutes for the August monthly meeting were accepted as presented. Approved unanimously.	Concluded.
<u>Financial Report</u> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service  2016 Audit Report	Parish Occupancy tax for the month of July totaled \$27,042.28. The current balance in the General Fund, following payment of bills, is \$192,674.97.  Washington State Bank Account balance stands at \$142,813.19.  Current balance \$905,000.00.  Copy of 2016 Audit provided with no findings.	A motion was made by Wil Giron to accept the financial report and to pay the bills. Mary Doucet seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<u>Unfinished Business</u> SLP Visitor Center Repairs – LA GOHSEP	The second and final application for payment was received from Complete Design Build for repairs due to flood in August 2016 in the amount of \$28,133.28. Request was approved and signed by Eddie Cazayoux, Professional on Record. LA GOHSEP processing final payment.	No Actions Needed.	Completed.
Amede Ardoin Project	Project has begun and article appeared in Daily World.	No Action Needed.	Completed.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
Hotel/Motel Tax Collection	Sales & Use Tax Commission meeting in near future.	No Action Needed.	Pending.
<b><u>New Business</u></b> Ordinances for Central St. Landry EDD	Commissioners were updated on current effort to have proposed ordinance that would increase Hotel Motel Occupancy tax for hotel properties along I-49 to 18.75% reconsidered. Ordinance was tabled and will be on agenda of Sept. 20, 2017 SLP Council meeting. Several meetings have been held with Hotel owners, Mayor Tatum and Parish Council members. Will meet with members of the CSLEDD Commission tomorrow. Ordinances to expand & rename District and to assess an additional 1% Sales Tax passed.	No Action Needed.	Ongoing.
<b><u>Grant Application</u></b> None for consideration	The score sheet created by Caitlin and Sarah was explained to Commissioners and will be implemented in future grant requests	No Action Needed.	Concluded.
<b><u>Staff Reports</u></b> Sarah Wise Marketing Director	Complete report provided in packets.		
Caitlin Bussey Communications Manager	Complete report provided in packets.		
Celeste Gomez Executive Director	Report provided in packets.  With resignation of Mr. Dejean, a treasurer is needed.	Motion by Yvonne Normand and second by Mary Doucet to have Suzanne LaHaye fill position of Treasurer for remainder of year.	Concluded.
<b><u>Meeting Adjourned</u></b>	<b><u>Next Meeting Wednesday October 11, 2017 at Visitor Information Center at 5:30PM</u></b>	Kelly Pitre moved that with no further business to discuss, the meeting be adjourned. Seconded by Mary Doucet. Unanimously approved.	Concluded.

ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
October 11, 2017

St. Landry Parish Tourist Commission met on Wednesday, October 11, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

<p><u>Present</u> Mary Doucet Wil Giron Suzanne LaHaye Ginger Lecompte Yvonne Normand Celeste Gomez* Sarah Wise* Caitlin Bussey*</p>	<p><u>Not Present</u> John Slaughter Kelly Pitre</p>
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Guest Present

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>Call to Order</u>	Chairman Ginger Lecompte called the October meeting to order.	The minutes for the September monthly meeting were accepted as presented. Approved unanimously.	Concluded.
<u>Financial Report</u> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of August totaled \$40,990.18. A final payment from FEMA for 2016 Flooding in the amount of \$11,925.00 was also received and deposited. The current balance in the General Fund, following payment of bills, is \$199,113.51.  Washington State Bank Account balance stands at \$142,825.30.  Current balance \$905,000.00.	A motion was made by Wil Giron to accept the financial report and to pay the bills. Suzanne Lahaye seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
Legal Representation	The need for legal direction concerning Tourist Commission matters was raised and options discussed. Haynie & Associates were suggested as they are the most knowledgeable of legislation dealing with Tourist Commissions and their role in the industry.	It was moved by Mary Doucet and seconded by Wil Giron that Haynie & Associates be retained for legal matters dealing with Tourist Commission concerns on an as need basis. Unanimously approved.	Concluded.
<u>Unfinished Business</u> Committee for Strategic Planning for SLPTC	With the approval of a Strategic, a committee will be needed, volunteers were solicited. Commissioners Ginger Lecompte, Yvonne Normand, Wil Giron and Mary Doucet and Staff will make up the committee. First meeting date will be sent out for scheduling.	No Actions Needed.	Ongoing.

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
Hotel Motel Occupancy Tax Collections – Sales & Use Tax Update	Meeting was held on October 10. This was the first meeting for new appointees. Discussion centered around current tax collection services by SLP School Board. Next meeting Nov. 6.	No Action Needed.	Ongoing.
Ordinance 2017-010 (Central St. Landry EDD)	Ordinance to repeal the 2% Hotel Motel Tax in the existing Harry Guilbeau EDD was approved and the proposed 1% Hotel Motel Tax for the newly created Central St Landry EDD was withdrawn.	No Action Needed.	Concluded.
SLP Visitor Center Projects -Exterior Painting, Signage	Exterior painting has begun. Vertical sidewalk lights – discontinued- SLP Public Works is assisting with repairs; Boardwalk repair being covered by architects; TODS Sign for Attractions Blue Board designed and in process; Building sign estimates being obtained.	No Action Needed.	Pending.
Amede Ardoin Project	Dedication will be March 11, 2018 – 125 <sup>th</sup> Birthday; Interpretive panel included in overall cost; More advertising planned.	No Action Needed.	Pending.
<b><u>New Business</u></b> Proposed Legislation for 2018	With assistance of legal consul, existing legislation will be updated.	No Action Needed.	Ongoing.
<b><u>Grant Application</u></b> None for consideration	None submitted.	No Action Needed.	Concluded.
<b><u>Staff Reports</u></b> Sarah Wise Marketing Director	Complete report provided in packets. Highlights: Building our Region Conference planning, Website Migration; Spirit Trail; Washington Ramble, Tourism Luncheon – Nov. 13; Influencer itinerary – Howard Blount		
Caitlin Bussey Communications Manager	Complete report provided in packets. Ongoing Ad placement; Grant recipient assistance (Cemetery Tours, Grand Eglise, Sweet Dough Pie, Cracklin Festival); Influencer itinerary – Howard Blount		
Celeste Gomez Executive Director	Report provided in packets.		
<b><u>Meeting Adjourned</u></b>	<b><u>Next Meeting Wednesday November 8, 2017 at Visitor Information Center at 5:30PM</u></b>	Mary Doucet moved that with no further business to discuss, the meeting be adjourned. Seconded by Suzanne LaHaye. Unanimously approved.	Concluded.

ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
November 8, 2017

St. Landry Parish Tourist Commission met on Wednesday, November 8, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

Present

Mary Doucet  
Wil Giron  
Yvonne Normand  
John Slaughter  
Celeste Gomez\*  
Sarah Wise\*  
Caitlin Bussey\*

Not Present

Suzanne LaHaye  
Ginger Lecompte  
Kelly Pitre

Guest Present

ED Richard, Datz Cajun Brand  
Francine Hughes, Eunice Chamber of Commerce

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Call to Order</u></b>	Vice Chairman Wil Giron called the November meeting to order.	The minutes for the October meeting were accepted as presented. Approved unanimously.	Concluded.
<b><u>Financial Report</u></b> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of September totaled \$40,413.13. The current balance in the General Fund, following payment of bills, is \$204897.08.  Washington State Bank Account balance stands at \$142,837.43.  Current balance \$905,000.00.	A motion was made by Mary Doucet to accept the financial report and to pay the bills. Yvonne Normand seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  *Note – Public comment was called for and none was heard.	Concluded.
<b><u>Staff Reports</u></b> Sarah Wise Marketing Director	Complete report provided in packets. Work continues the Visitor Guide with completion set before Jan. 1, 2018; Media Schedule for 2018 created, Chamber Directory		
Caitlin Bussey Communications Manager	Complete report provided in packets. Right Angle secured for website migration & hosting; New photography by Lucius Fontenot previewed; Upcoming Industry luncheon at Brewery Nov. 13; Mardi Gras Press Trip.		
Celeste Gomez Executive Director	Report provided in packets. Building our Region tour on Nov. 9 – highlighting St. Landry & Evangeline Parishes; Welcomed Delta Kappa Gama District members. (90+)		

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Unfinished Business</u></b> Strategic Plan Update	Commissioners were presented minutes from the first meeting of the Strategic Plan Committee. Areas addressed included the purpose, vision, and mission of the SLPTC. A survey of stakeholders is underway with a Charrette set for Nov. 28 at 8am. A second Committee meeting will be held on Nov. 21 at 1pm	No Actions Needed.	Ongoing.
Hotel Motel Occupancy Tax Collections – Sales & Use Tax Update	Meeting was held on Nov. 6. Committee for Bylaws was created and need for legal representation addressed. Next meeting Dec. 6	No Action Needed.	Ongoing.
SLP Visitor Center Projects -Signage	LA Logo sign now up at exit 23. Building signage under design and second bid being secured.	No Action Needed.	Pending.
<b><u>New Business</u></b> Adoption of Creole Flag	Mr. ED Richard with Datz Cajun Brand made presentation of flags and other items created by his company. Design was submitted as possible official Creole flag for St. Landry Parish. Discussion as to which entities have authority to adopt/endorse symbols on behalf of its parish. Staff will research.	Tabled.	Pending.
Proposed 2018 Budgets	Proposed budgets for the 2018 General Account and the Special Projects Account were presented for review. A 4% COA for staff was factored in. Amount for reserve and interest rate on current accounts discussed.	Motion to approve the proposed the 2018 Salary increase of 4% made by Mary Doucet and seconded by Yvonne Normand  Motion to approve both budgets as presented made by Yvonne Normand and seconded by John Slaughter.	Concluded.
<b><u>Grant Application</u></b> 2018 Eunice Crawfish Etouffee Cookoff.	Francine Hughes, Director of Eunice Chamber of Commerce presented grant application for the 2018 Crawfish Etouffee Cookoff slated for March 25, 2018. (First time to use score sheet for awarding process). \$2,870 requested	Moved by Mary Doucet and seconded by Yvonne Normand to award the 2018 Crawfish Etouffee Cookoff \$1,600 for advertising purposes. (\$1500 + \$100 reward)	Concluded.
<b><u>Meeting Adjourned</u></b>	Next Meeting Wednesday December 13, 2017 at Steamboat Warehouse at 5:30PM	Mary Doucet moved that with no further business to discuss, the meeting be adjourned. Seconded by Yvonne Normand. Unanimously approved.	Concluded.

ST. LANDRY PARISH TOURIST COMMISSION  
MONTHLY MINUTES  
December 13, 2017

St. Landry Parish Tourist Commission met on Wednesday, December 13, 2017 at 5:30PM, in Opelousas at the St. Landry Parish Visitor Information Center.

<p><u>Present</u> Suzanne LaHaye Yvonne Normand Kelly Pitre John Slaughter Celeste Gomez* Sarah Wise*</p>	<p><u>Not Present</u> Mary Doucet Wil Giron Ginger Lecompte Caitlin Bussey</p>
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Guest Present

TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<u>Call to Order</u>	Treasurer Suzanne LaHaye called the December meeting to order.	The minutes for the November meeting were accepted as presented. Approved unanimously.	Concluded.
<u>Financial Report</u> General Fund  St. Landry Parish Special Projects Account  Visitor Center Debt Service	Parish Occupancy tax for the month of October totaled \$26,596.32. The current balance in the General Fund, following payment of bills, is \$193,771.96.  Washington State Bank Account balance stands at \$305,364.85. Current interest rate on account is .10%. Options to pay a note earlier discussed.  Current balance \$905,000.00.	A motion was made by Kelly Pitre to accept the financial report and to pay the bills. Yvonne Normand seconded. Unanimously approved. (Motion is not necessary, only acceptance as presented)  Motion was made by John Slaughter to prepay the 2025 bond payment of \$134,225 was seconded by Kelly Pitre.  *Note – Public comment was called for and none was heard.	Concluded.  Concluded.
<u>Staff Reports</u> Sarah Wise Marketing Director	Complete report provided in packets. 2018 Visitor Guide and Media Schedule will be completed by January meeting; for 2018. Influencer Howard Blount report given.		
Caitlin Bussey Communications Manager	Complete report provided in packets. Caitlin was attending LA Scenic Byway Conference.		
Celeste Gomez Executive Director	Report provided in packets. LTPA Annual Meeting to be held in Lafayette on Jan. 23 two tickets available – Yvonne and Suzanne will attend.		



TOPIC	DISCUSSION	RECOMMENDATIONS / ACTIONS	FOLLOW-UP
<b><u>Unfinished Business</u></b> Strategic Plan Update	Report on Charrette held on Nov. 28 was presented.	No Actions Needed.	Ongoing.
Hotel Motel Occupancy Tax Collections – Sales & Use Tax Update	Meeting with Sales Tax office and SLPG and SLPTC set for January 25.	No Action Needed.	Ongoing.
SLP Visitor Center Projects -Signage, Amedee Ardoin Statute	Contract signed with Bourque Signs in Eunice.  Commissioners will visit Russell Whiting to see progress on statute in January.	No Action Needed.	Pending.
Adoption of Creole Flag	No action was deemed necessary, as not a role of Commission.	No Action Taken.	Concluded.
<b><u>New Business</u></b>	None to Consider		
<b><u>Grant Application</u></b>	None to Consider		
<b><u>Meeting Adjourned</u></b>	Next Meeting Wednesday January 10, 2018 at St. Landry Parish Visitor Center at 5:30PM	John Slaughter moved that with no further business to discuss, the meeting be adjourned. Seconded by Kelly Pitre. Unanimously approved.	Concluded.